

Municipality of Morin-Heights

PROVINCE OF QUEBEC ARGENTEUIL COUNTY MRC DES PAYS D'EN-HAUT

MINUTES

In case of discrepancy, the French version prevails over the English translation.

Minutes of the regular meeting of the Municipal council of Morin-Heights, held at the Council Room, 567, Village, on Wednesday, February 10th, 2016 at which were present:

Councillor Claude P. Lemire
Councillor Leigh MacLeod
Councillor Mona Wood
Councillor Jean Dutil
Councillor Jean-Pierre Dorais

forming quorum under the chairmanship of Mayor Timothy Watchorn.

The Director general, Yves Desmarais, is present.

Councillor Peter MacLaurin is absent.

At 7:30 p.m., the Mayor states quorum, and Council deliberates on the following dossiers.

27.02.16 ADOPTION OF THE AGENDA

It is proposed by Councillor Mona Wood
And unanimously resolved by all councillors:

That Council adopt the agenda as presented by Director general.

AGENDA

1		Opening of the council meeting
2		Adoption of the agenda
3		Administration
3	1	1 Approval of the minutes
3	2	Finances
3	2	1 Expense statement
3	2	2 Statement of financial activities to January 31 st , 2016
3	3	Correspondence
3	4	Personnel
3	4	1
3	5	Resolution
3	5	1 Roadblock for the 2016 GMPDH food drive
3	5	2 Financial support – École secondaire Augustin-Norbert-Morin
3	5	3 Support for the Municipality of Piedmont
3	6	Regulations
3	6	1
4		PUBLIC SAFETY
4	1	1 Monthly report from the Director
4	1	2 Monthly activity report from the SQ
4	2	Personnel
4	2	1
4	3	Resolution
	3	1
4		
4	4	Regulations
4	4	1
5		PUBLIC WORKS
5	1	Monthly report from the Director

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5	2	Personnel
5	2	1
5	3	Resolution
5	3	1
5	4	Regulations
5	4	1
6		URBANISM, ENVIRONMENT AND LAND DEVELOPMENT PLANNING
6	1	Monthly report from the Director
6	1	2
6	2	Personnel
6	2	1 Offer of employment – urbanism and public works assistant
6	2	2 Reorganization – “Division leader: Permits and inspection”
6	2	3 Reorganization – “Inspector, urbanism and environment”
6	3	Resolution
6	3	1 Request for authorization certificate – Allen Falls residential project
6	4	Regulations
6	4	1 Notice of motion – By-law 536-2016 agreement which modifies zoning by-law 416
6	4	2 Adoption of draft by-law 536-2016 – agreement which modifies zoning by-law 416
7		RECREATION, OUTDOOR NETWORK AND COMMUNITY SERVICES
7	1	1 Monthly report from the Director
		Report from the Director, outdoor network
7	1	2
7	2	Personnel
7	2	1
7	3	Resolution
7	3	1 Congratulations Loppet – 2016 edition
7	3	2 Protection of green areas and the Viking Club network
8		New Business
9		Question period
10		End of the meeting

28.02.16 APPROVAL OF THE MINUTES

The minutes of the regular and special meetings of January 20th, 2016 to members of Council, by means of the electronic assembly file folder.

It is proposed by Councillor Mona Wood
And unanimously resolved by all councillors:

That Council adopt the minutes of the regular and special council meetings of January 20th, 2016.

29.02.16 EXPENSE STATEMENT

The list of accounts payable and accounts paid during the month of January 2016 as well as the list of accounts to December 31st, 2015 were given to Council members by means of the electronic assembly as well as the list of authorized expenses as per the delegation of competency by-law 351.

Councillor Claude P. Lemire studied the lists and answered questions asked by the council members.

It is proposed by Councillor Claude Philippe Lemire
And unanimously resolved by all Councillors:

That Council approve the accounts as detailed on the lists presented.

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Expense statements from January 1st to 31st, 2016	
Accounts to be paid	\$ 330,264.36
Accounts paid in advance	\$ 253,726.20
Total purchases	\$ 593,990.56
Direct bank payments for the month	\$ 10,075.21
Total expenses	\$ 594,065.77
Net salaries	\$ 198,058.90
GRAND TOTAL (January 2016)	\$ 792,124.67

Expense statements from December 31st, 2015	
Accounts to be paid	\$ 34,245.12
Accounts paid in advance	\$ 40,584.70
Total purchases from suppliers	\$ 74,829.82
Direct bank payments	
Sub-total – Purchases and direct payment	\$ 74,829.82
Net salaries	
GRAND TOTAL (December 2015)	\$ 74,829.82

The Mayor and the Director general are authorized to make the payments.

Mayor Timothy Watchorn has denounced his employment with the company 9129-6558 Québec Inc. – known as David Riddell Excavation / Transport and has left the deliberations area and has not taken part in the discussions regarding discussions regarding the dossier pertaining to the company.

30.02.16 STATEMENT OF FINANCIAL ACTIVITIES TO JANUARY 31ST, 2016

The Director general presents Council, who acknowledge receipt of the statement of financial activities to January 31st, 2016.

CORRESPONDENCE

The Director general reviews the correspondence for the month of January 2016. Council acknowledge receipt of the letters presented to its members by means of the electronic assembly. The Director General will take action and follow up if necessary.

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Correspondence received

2016 sale for taxes – timeline
Arts Morin-Heights : request for space
RIDR – municipal results
MSSI: demolition of Raymond bridge
Diocèse Saint-Jérôme: invitation – benefit supper
Maison des jeunes de Sainte-Adèle : thakns
MMQ : rebate
MRC des Pays-d'en-Haut : by-law 310-2015
MMQ : 2016 MMQ training sessions
Société de généalogie : request for information
COOP SORE : request for space
AN Morin: 2016 scholarship solicitation
Town of Saint-Sauveur: 2016 mayor's space
Cercle des fermières de Saint-Sauveur: request for financial assistance
Municipality of Piedmont : invitation
Min. of public security : modifications to the vehicle maintenance program
Guignolée des Pays-d'en-Haut: request for space
RIDR : management plan

Correspondence sent

Marché fermier: request for space
Chambre de commerce: letter of support
MAMOT : representatives' declarations

31.02.16 ROADBLOCK FOR THE 2016 GMPDH FOOD DRIVE

Considering that Council has received the following request from the Garde-manger des Pays-d'en-Haut regarding the organizing of its annual food drive which will be held on December 10th;

Considering the Garde-manger des Pays-d'en-Haut is responsible for obtaining the proper authorization from the Minister of transport and the Sûreté du Québec;

It is proposed by Councillor Jean Dutil
And unanimously resolved by all councillors:

That Council support the organization's request made to the Minister of Transport for the set-up of a roadblock next December 10th at the intersection of Village road and Route 364.

That Council notify the Garde-manger des Pays-d'en-Haut that they are responsible for gathering volunteers and the necessary personnel for the activities.

32.02.16 FINANCIAL SUPPORT – ÉCOLE SECONDAIRE AUGUSTIN-NORBERT-MORIN

Considering education is at the heart of the Municipality's concerns;

It is proposed by Councillor Leigh MacLeod
And unanimously resolved by all councillors:

That Council grant two bursaries of 150 \$ each to the students of École secondaire Auguste Norbert Morin.

That these bursaries must be given to the recipients by the Municipality's representatives at the time of the Gala Méritas, on June 2nd.

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33.02.16 SUPPORT TO THE MUNICIPALITY OF PIEDMONT

Considering the Minister of transport has manifested its intention to demolish the viaduct at exit 58 of the Laurentian autoroute;

Considering the Municipality believes that the demolition of this viaduct will have major consequences because of the increasing traffic at exit 60 which is the link towards Morin-Heights;

And unanimously resolved by all councillors:

That the Morin-Heights council supports the Municipality of Piedmont in its efforts aimed at ensuring the reconstruction of the viaduct at exit 58 of the Laurentian autoroute, Raymond bridge, within the minister of transport's infrastructure program.

34.02.16 MONTHLY REPORT FROM THE DIRECTOR

The Director general presents Council who acknowledge receipt of the monthly report for the month of January from the Director, Fire department, the list of authorized expenses for the month as per competency delegation, by-law 351.

35.02.16 SQ ACTIVITY REPORT

The Director general presents council, who acknowledge receipt, of the Sûreté du Québec's January 2016 report.

36.02.16 MONTHLY REPORT FROM THE DIRECTOR, SERVICE DES TRAVAUX PUBLICS

The Director general presents Council who acknowledge receipt of the monthly report for the month of January, of the list of daily calls as well as the list of expenses authorized during the month as per the delegation of competency, by-law 351.

37.02.16 MONTHLY REPORT FROM THE URBANISM, ENVIRONMENT AND LAND DEVELOPMENT PLANNING

The Director general presents Council who acknowledge receipt of monthly report for January 2016 from the Director of the Urbanism, environment and land development department.

38.02.16 OFFER OF EMPLOYMENT – URBANISM AND PUBLIC WORKS ASSISTANT

Considering the position of assistant for the urbanism and public works departments is presently vacant;

Considering this is a unionized position;

Considering the credits are provided for in the current budget;

Considering there is a need to hire before the busy period;

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It is proposed by Councillor Claude P. Lemire
And unanimously resolved by all councillors:

That Council authorizes the Director general to proceed with the hiring process for the position of assistant for the urbanism and public works department.

39.02.16 REORGANIZATION – DIVISION LEADER – PERMITS AND INSPECTION

Considering the Director of the environment department's retirement calls for the reorganization of the Urbanism and Environment departments;

Considering Council, by resolution 221.10.15, has integrated the environment department's activities into the Urbanism and land development planning under the supervision of Mr. Eric l'Heureux;

Considering that consequently, the dossier was studied at the time of the preparation of the 2016 budget and that that the credits are provided ;

It is proposed by Councillor Jean-Pierre Dorais
And unanimously resolved by all councillors:

That Council create the position of "Division leader: permits and inspection" as per the job description attached herewith forming an integral part hereof.

That this position be integrated into the « Politique de rémunération du personnel cadre et des professionnels non syndiqués », class 3.

That this position be regulated by the Politique à l'égard des conditions de travail des cadres et professionnels non syndiqués.

That the Director general be authorized to proceed with the hiring process to fill this position.

That the echelon for this position be established at the time of hiring.

40.02.16 REORGANIZATION – INSPECTOR, URBANISM AND ENVIRONMENT

Considering the Director, Environment department's retirement requires the reorganization of the Urbanism and environment departments;

Considering Council, by resolution 221.10.15, has integrated the environment department's activities into the Urbanism and land development planning under the supervision of Mr. Eric l'Heureux;

Considering that consequently, the dossier was studied at the time of the preparation of the 2016 budget and that that the credits are provided;

It is proposed by Councillor Jean Dutil
And unanimously resolved by all councillors:

That Council create the position of « INSPECTOR URBANISM AND ENVIRONMENT » as per the job description attached herewith forming an integral part hereof.

That the position of Inspector, Urbanism be abolished when the chosen candidate will have started working.

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That this position be integrated in the « Politique de rémunération du personnel cadre et des professionnels non-syndiqués », class 1.

That this position be regulated by the Politique à l'égard des conditions de travail des cadres et professionnels non syndiqués.

That the echelon for this position be established at the time of hiring.

41.02.16 REQUEST FOR AUTHORIZATION CERTIFICATE – ALLEN FALLS RESIDENTIAL PROJECT

Considering the developer Invesco Habitation is presently in discussion with the Municipality for the approval of a new residential project along with the opening of a new road of more than one kilometer;

Considering this new project will be presented to the Planning Advisory Committee for their recommendation and then to Council for their approval;

Considering the “Loi sur la qualité de l’environnement” requires that for infrastructure work, an authorization certificate must be issued by the minister of sustainable development, environment and fight against climate change (MDDELCC);

Considering the engineering firm, Équipe Laurence, consultants, proceeded with the preparation of plans and tenders including the management of water run-off stemming from this new infrastructure;

It is proposed by Councillor Jean-Pierre Dorais
And unanimously resolved by all councillors:

That the Municipality does not object in delivering an authorization certificate to be issued by the Minister of sustainable development, environment and fight against climate change.

That the Municipality agrees to take possession of the infrastructure when the work will have been completed on the condition that they meet the criteria of the ‘Politique de construction des infrastructures et de municipalisation’.

That the Municipality agrees to follow the operations and maintenance of ditches and work for the management of rainwater proposed by the engineering firm and detailed in the engineer’s report forwarded with the authorization request to the MDDELCC and to hold an operations and maintenance registry.

A.M. 01.02.16 NOTICE OF MOTION BY-LAW 536-2016 – AGREEMENT WHICH MODIFIES ZONING BY-LAW 416

Notice of motion is given by Councillor Claude P. Lemire that by-law 536-2016 regarding taxation for 2016 be presented at a future council meeting.

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42.02.16 ADOPTION OF DRAFT BY-LAW 536-2016 – AGREEMENT WHICH MODIFIES ZONING BY-LAW 416

Council members declare having received copy of the by-law 48 hours before the Council meeting, therefore, the members having declared reading the document, the Director general is exempt from its reading and gives a summary.

It is proposed by Councillor Jean-Pierre Dorais
And unanimously resolved by all councillors:

That draft by-law 536-2016 be adopted as follows:

(only available in French)

43.02.16 MONTHLY REPORTS FROM THE RECREATION AND OUTDOOR NETWORK DEPARTMENT AND COMMUNITY SERVICES

The Director general presents Council, who acknowledge receipt, of the monthly report for the month of January 2016 prepared by the Director, recreation department and of the list of expenses as per the delegation of competency by-law 351.

The Director general presents Council, who acknowledge receipt, of the monthly report prepared by the Director, outdoor network.

44.02.16 CONGRATULATIONS LOPPET – 2016 EDITION

Considering the 44th edition of the Loppet welcomed 342 skiers;

It was unanimously resolved that Council congratulate the organizers, volunteers and the Viking club for the success of the Loppet's 2016 edition.

A special mention is made to recognize the work of Mr. Jonathan Savard, James Jackson, Mrs. Karyne Bergeron and Mr. Francis Pilon.

45.02.16 PROTECTION OF GREEN AREAS AND THE VIKING CLUB NETWORK

Considering a very large part of Club Viking's cross-country ski network is located on the property belonging to Mr. Huntington Sheldon on lots number 3 206 696, 3 206 850 and 3 206 699, cadastre du Québec;

Considering discussions have started aimed at protecting the 315 acres of green space as well as to ensure the sustainability of the club's cross-country ski network;

Considering the Municipality supports this project with no reservation since it is part of its objectives for the protection of trails and green spaces;

Considering that many times, the Municipality has entered into property transfer agreements with property owners for the protection of sensitive zones and to offer citizens non-motorized outdoor networks;

And unanimously resolved by all councillors:

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That Council notify Mr. Sheldon as well as the Director of the Viking Club that the Municipality is open to discussing the matter to find a long term solution in order to meet this objective.

That the Municipality would accept, if necessary, the transfer of the property with conditions restricting property usage.

That the Municipality could issue a receipt for the donation for the value of the property.

QUESTION PERIOD

Council answers questions asked by the public.

46.02.16 END OF THE MEETING

It is proposed by Councillor Claude P. Lemire that the meeting end at 8:25 p.m.

*I have approved each and every
resolution in these minutes*

Timothy Watchorn
Mayor

Yves Desmarais
Director general

Eight people attended the meeting.