

Municipality of Morin-Heights

PROVINCE OF QUEBEC ARGENTEUIL COUNTY MRC DES PAYS D'EN-HAUT

MINUTES

In case of discrepancy, the French version prevails over the English translation.

Minutes of the regular session of the Municipal council of Morin-Heights, held at the Community Room, 567, Village, on Wednesday, July 10th, 2013 at which were present Councillors Leigh MacLeod, Mona Wood, Claude P. Lemire, Peter MacLaurin, Jean Dutil and Jean-Pierre Dorais, forming quorum under the chairmanship of Mayor Timothy Watchorn.

The Director general, Yves Desmarais, is present.

At 7:30 p.m., the Mayor states quorum, welcomes the public and a minute of silence is taken in order to remember those deceased in the Lac-Mégantic tragedy.

Council deliberates on the following dossiers.

137.07.13 ADOPTION OF THE AGENDA

It is proposed by councillor Jean-Pierre Dorais
And unanimously resolved by all councillors:

That Council adopt the agenda as presented by Director general.

3		ADMINISTRATION
3	1	Approval of the minutes
3	2	Finances
3	2	1 Expense statement
3	2	2 Statement of financial activities to June 30th, 2013
3	3	Correspondence
3	4	Personnel
3	4	1
3	5	Resolution
3	5	1 FQM annual seminar
3	5	2 Amortization policy
3	5	3 Sale of lot 3 967 593
3	5	4 Sale of lot 3 736 277
3	5	5 St-Eugène parish
3	6	Regulations
3	6	1
4		PUBLIC SAFETY
4	1	1 Monthly report from the Director
4	2	Personnel
4	2	1
4	3	Resolution
4	3	1
4	4	Regulations
4	4	1
5		PUBLIC WORKS
5	1	Monthly report from the Director
5	2	Personnel
5	2	1

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5	3	Resolution
5	3	1
5	4	Regulations
5	4	1
6		ENVIRONMENT & PARKS
6	1	Monthly report from the Director
6	1	2
6	2	Annual drinking water report
6	2	Personnel
6	2	1
6	3	Resolution
6	3	1
6	4	Regulations
7		URBANISM AND LAND DEVELOPMENT PLANNING
7	1	Monthly report from the Director
7	1	2
7	2	Minutes of the urban planning advisory committee
7	2	Personnel
7	2	1
7	3	Resolution
7	3	1
7	3	PIIA - 111, Watchorn
7	4	Regulations
7	4	1
8		RECREATION DEPARTMENT
8	1	1
8	1	2
8	2	Monthly report from the Director
8	2	Personnel
8	2	1
8	3	Resolution
8	3	1
8	3	Congratulations - Canada day
9		New Business
10		Question period
11		End of the meeting

138.07.13 APPROVAL OF THE MINUTES

The minutes of the regular meeting of June 12th, 2013 were given to members of Council, by means of the electronic assembly file folder.

It is proposed by councillor Jean Dutil
And unanimously resolved by all councillors:

That Council adopt the minutes for the meeting of June 12th, 2013 with a correction made to the amount indicated in resolution 119.06.13.

139.07.13 EXPENSE STATEMENT

The lists of accounts payable and accounts paid during the month of June 2013 were given to Council members by means of the electronic assembly as well as the list of authorized expenses as per the delegation of competency by-law 351.

Council has studied the lists and:

It is proposed by councillor Claude P. Lemire
And unanimously resolved by all councillors:

That Council approve the accounts as detailed on the lists presented.

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June 1st to 30th, 2013	
Accounts to be paid	\$ 222,522.43
Accounts paid in advance	\$ 413,196.58
Total purchases	\$ 635,719.01
Direct bank payments for the month	\$ 3,071.63
Total expenses	\$ 638,790.64
Net salaries	\$ 95,142.64
<u>GRAND TOTAL</u>	<u>\$ 733,933.28</u>

The Mayor and the Director general are authorized to make the payments.

STATEMENT OF FINANCIAL ACTIVITIES TO JUNE 30TH, 2013

The Director general presents Council, who acknowledge receipt of the statement of financial activities to June 30th, 2013.

CORRESPONDENCE

The Director general reviews the correspondence for the month of June 2013. Council acknowledges receipt of the letters presented to its members by means of the electronic assembly. The Director general will take action and follow up if necessary.

Correspondence received

- 1 MADA planning committee: resume of June 17th, 2013 meeting
- 2 A.N. Morin school: 2013 thanks
- 3 T. Korvemaker: park benches
- 4 Réseau biblio: 2012-2013 annual report
- 5 Ministre des affaires municipales
- 6 -
- 7 M. Fiorilli - bins
- 8 M. Rolland -80 rue Franc
- 9 Construction Brisson -Tremblay
- 10 Fondation rue principale
- 11 MDDEP – Greenhouse gases
- 12 MRC des Pays d'en Haut
- 13 Mrs Weiss
- 14 CLD annual tournament
- 15 M. Dupuis- chemin Rustique
- 16 M Faulkner – rue Husky
- 17 M Provencher – french school
- 18 MTQ route 329
- 19 MTQ – permit for special event
- 20 Mme Cloutier Canada day
- 21 MDDEP – Greenhouse Plan
- 22 Ici par les arts
- 23 Portrait énergétique Laurentides CRÉ
- 24 Tricentris juin 2013
- 25 Hydro Québec
- 26 Ville de Ste Marguerite
- 27 PDH - CLD
- 28 Église St-Eugène - tournoi annuel.pdf
- 29 M. Cape – Golf Balmoral

Correspondence sent

- A Mr. Singh
- B Domaine des Bories residents

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140.07.13 FQM ANNUAL SEMINAR

Considering the Fédération québécoise des municipalités' annual seminar will be held in Quebec on September 26th, 27th and 28th, 2013;

Considering the seminar is a source of training and information for Council members;

It is proposed by councillor Peter MacLaurin
And unanimously resolved by all councillors:

That Council authorize Mayor Tim Watchorn and Councillors Leigh MacLeod, Jean Dutil and Jean-Pierre Dorais to participate in this seminar.

That the pertinent traveling expenses, accommodations and living expenses be reimbursed upon presentation of receipts as per the policy in force.

That the expense be levied from Council's training budget and that the Director general make the required adjustments.

141.07.13 AMORTIZATION POLICY

Considering that the municipality adopted a policy regarding capitalisation by resolution 270.10.99;

Considering this policy must be actualized;

It is proposed by councillor Claude P. Lemire
And unanimously resolved by all Councillors:

That Council adopt the Policy pertaining to linear amortization that replaces the policy adopted in 1999 as of this day.

CATÉGORIE	DESCRIPTION GÉNÉRALE	DURÉE DE VIE UTILE MAXIMALE	VALEUR MINIMALE
INFRASTRUCTURES	Hygiène du milieu: conduites d'aqueduc	40 ans	10 000 \$
	purification et traitement de l'eau	40 ans	10 000 \$
	dépotoirs et incinérateurs	40 ans	25 000 \$
	TRANSPORT: chemin, trottoir, rue et route	30 ans	5 000 \$
	pont, tunnel, viaduc	40 ans	5 000 \$
	surfaçage d'origine ou surfaçage majeur	15 ans	5 000 \$
	système d'éclairage des rues	20 ans	3 000 \$
	Aménagement de parcs publics, terrains de stationnement	30 ans	10 000 \$
	Autres infrastructures	30 ans	10 000 \$
BÂTIMENTS	Édifices administratifs, communautaires et récréatifs	30 ans	5 000 \$
	Atelier, garage et entrepôt	30 ans	5 000 \$
	Améliorations locatives	15 ans	5 000 \$
	Autres	30 ans	5 000 \$

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VÉHICULES	Camionnettes et véhicules de service	5 ans	10 000 \$
	Véhicules lourds	10 ans	10 000 \$
	Petits véhicules moteurs	5 ans	10 000 \$
AMEUBLEMENT ET ÉQUIPEMENT DE BUREAU	Équipement informatique	5 ans	2 000 \$
	Équipement téléphonique	10 ans	2 000 \$
	Ameublement et équipement de bureau	10 ans	2 000 \$
	Autres	10 ans	2 000 \$
MACHINERIE, OUTILLAGE ET ÉQUIPEMENT	Machinerie lourde	10 ans	5 000 \$
	Unité mobile	10 ans	5 000 \$
	Autres	10 ans	5 000 \$
TERRAINS	Autres que ceux faisant partie intégrante d'une infrastructure ou d'un bâtiment	non amorti	S/O
AUTRES	Œuvres d'art et trésors historiques	1 an	2 500 \$
	Autres	S.O.	

142.07.13 SALE OF LOT 3 967 593

Considering the municipality received an offer for the lot 3 967 593 from Madame Tina Bell and monsieur Jean Guy Blanchette;

Considering this lot in landlocked an is evaluated at 2 800 \$;

It is proposed by councillor Peter MacLaurin
And unanimously resolved by all councillors:

That Council accept the offer in the amount of 3 500 \$ for lot 3 967 593 as detailed in the document prepared by notary Michel Labrèche which is attached herewith forming an integral part hereof.

That the mayor and the general manager be authorized to sign the contract in the name of the municipality.

143.07.13 SALE OF LOT 3 736 277

Considering the municipality received an offer to purchase on lot 3 736 277 from Mrs. Louise Dagenais;

Considering that the property cannot be built and that in the opinion of Mr. Robert McCann of the evaluation bureau the value on the actual assessment role does not take into consideration the fact that the property is improper to urbanism by-laws as well as the location of the property, consequently the value of the property must be seen as a residue of a lot

It is proposed by councillor Peter MacLaurin
And unanimously resolved by all councillors:

That Council agree to sell lot 3 736 277 to Mrs. Louise Dagenais for the amount of \$ 9,000, taxes included.

That the contract be paid by the buyer.

That the mayor and the general manager be authorised to sign the contract in the name of the municipality.

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144.07.13 ST-EUGENE PARISH AGREEMENT

Considering the Municipality signed an agreement last year to use the facilities at St-Eugene Parish, located at 148, Watchorn;

Considering the agreement pertaining to the use of the property for the municipal skating rinks expires this year;

Considering it is in the benefit of both parties to renew the agreement for another year;

It is proposed by councillor Mona Wood
And unanimously resolved by all councillors:

That Council accept the terms of the agreement submitted by the Fabrique de la Paroisse Notre Dame des Monts for the use of the facilities at the church as well as the property for the skating rinks attached hereof.

That Council authorize the Director general to sign the agreement, make the monthly payment in the amount of \$ 3,000 and to do what is necessary in this dossier.

MONTHLY REPORT FROM THE DIRECTOR, SERVICE DE SÉCURITÉ INCENDIE

The Director general presents Council who acknowledges receipt of the monthly report for the month of June 2013.

MONTHLY REPORT FROM THE DIRECTOR, SERVICE DES TRAVAUX PUBLICS

The Director general presents Council who acknowledges receipt of the monthly report as well as the list of daily calls for the month of June as well as the list of expenses authorized during the month as per the delegation of competency, by-law 351.

MONTHLY REPORT FROM THE DIRECTOR, SERVICE DE L'ENVIRONNEMENT

The Director general presents to Council, who acknowledge receipt, the monthly report from the Director, service de l'environnement et des parcs and the report pertaining to water networks.

ANNUAL REPORT ON DRINKING WATER

The Director general presents to Council, who acknowledge receipt, the 2012 report on drinking water prepared by the directeur general, as verified and approved by le Ministère des affaires municipales, des régions et de l'occupation du territoire.

That Council take note of the obligation stated in the report.

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**MONTHLY REPORT FROM THE DIRECTOR,
SERVICE DE L'URBANISME**

The Director general presents Council who acknowledge receipt of the monthly report for June 2013 from the Director, Service de l'urbanisme.

**145.07.13 MINUTES OF THE PLANNING ADVISORY COMMITTEE
MEETING**

The Director general presents the minutes of the Planning Advisory committee meeting of June 18th, 2013;

It is proposed by councillor Claude P. Lemire
And unanimously resolved by all councillors:

That Council accept the minutes of the meeting of June 18th, 2013 and makes the pertinent recommendations.

146.07.13 PIIA - 111, WATCHORN

Considering the Urbanism Department has received a request for a permit for the construction of an extension to the house for the property located at 111 Watchorn, within zone 40;

Considering this property is submitted to the Site Planning and Architectural Integration Program;

Considering this request was studied by the Planning Advisory Committee and that the Committee is favourable to the request submitted by resolution 22.06.13;

It is proposed by councillor Peter MacLaurin
And unanimously resolved by all councillors:

That Council recognize the Planning Advisory Committee's recommendations and authorize the Building inspector to issue the permit for the building located at 111, Watchorn road.

**MONTHLY REPORT FOR THE DIRECTOR, SERVICE DES
LOISIRS ET DE LA CULTURE**

The Director general presents Council, who acknowledge receipt, of the monthly report for the month of June 2013 and of the list of expenses.

MINUTES OF THE LIBRARY COMMITTEE MEETING

The Director general presents Council, who acknowledge receipt of the minutes of the meeting of the library committee meeting dated June 11th, 2013.

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147.07.13 CONGRATULATIONS - CANADA DAY ORGANIZING COMMITTEE

It is unanimously resolved that Council congratulate and thank the volunteers for having made 2013 Canada Day festivities such a great success.

It is unanimously resolved by all councillors:

That Council thank the organizers of the festivities, Mrs. Catherine Maillé, coordinator of the recreation department and Mrs. Karyne Bergeron, administrative assistant of the Recreation department and that a mention be made for the work done by the Department Directors, Charles Bernard, Alain Bérubé and their teams.

148.07.13 SAFETY SIGNAGE ON ROUTE 329

Considering the request made by the area's citizens;

It is proposed by councillor Jean Pierre Dorais and unanimously resolved by all councillors:

That Council ask the Quebec minister of transportation to install the appropriate sign on Route 329 with regards to the fact that there is a hidden entrance on Green Acres road.

QUESTION PERIOD

Council answers questions asked by the public.

149.07.13 END OF THE MEETING

The agenda having been exhausted;

It is proposed by councillor Claude P. Lemire that the meeting ends at 7:55 p.m.

I have approved each and every resolution in these minutes

Timothy Watchorn
Mayor

Yves Desmarais
Director general

Two people attended the meeting.