



URBANISME ET ENVIRONNEMENT
MUNICIPALITÉ DE MORIN-HEIGHTS
 567, CHEMIN DU VILLAGE
 MORIN-HEIGHTS (QUÉBEC) J0R 1H0
 TELEPHONE : 450 226-3232, EXT. 115
 E-MAIL : service.urbanisme@morinheights.com

PERMIT REQUEST FORM

CONNECTION TO THE MUNICIPAL AQUEDUCT

PROCEDURE		
1) Complete this form; 2) Attach all documents required for the application (see reverse); 3) Submit your application to the Town Planning and Environment Department at the Town hall or by email; 4) Pay the applicable fees when the permit is issued (see reverse).		
WORK SITE LOCATION		
Address		Lot N°
Current use: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Mixed <input type="checkbox"/> Other: _____		
Waterfront property adjacent to a lake, watercourse or wetland: <input type="checkbox"/> YES <input type="checkbox"/> NO		
APPLICANT'S IDENTIFICATION AND CORRESPONDENCE ADDRESS		
Applicant's first and last name		
Postal address		Postal address
City		
Cell N°	Other phone N°	
Email		
The applicant is the owner*: <input type="checkbox"/> YES <input type="checkbox"/> NO		The applicant is the owner*: <input type="checkbox"/> YES <input type="checkbox"/> NO
WORK DESCRIPTION (Private connection only)		
Type of work	<input type="checkbox"/> New connection <input type="checkbox"/> Repair/replacement <input type="checkbox"/> Existing water inlet valve	
Pipe's diameter	Diameter : _____ (to be confirmed by the Public Works Department) Signature of the PWD's foreman: _____	
Projected location	<input type="checkbox"/> Front yard Distance from the property's limits: _____	
Pipe's material	<input type="checkbox"/> flexible type K Copper <input type="checkbox"/> Muncipex Polyethylene	
Additional details useful to the understanding of the project:		

Work start date (YYYY/MM/DD)	Work end date (YYYY/MM/DD)	Estimated cost

*The Municipality will carry out all the work and connections needed, at the owner's expense.

WORK EXECUTANT	
<input type="checkbox"/> Contractor (if checked, fill in the section below)	<input type="checkbox"/> Self-construction
Company name	Company phone N°
Company address	
Company email	RBQ License N°

REGULATORY STANDARDS FOR THE CONNECTION TO THE MUNICIPAL AQUEDUCT

All the standards can be found in the Infrastructure Construction Policy. In any case, these standards do not have the effect of exempting the owner from ensuring, through an expert if necessary, the compliance of his project with regulatory standards or the proper functioning for which the structure is destined.

- The pipe must be flexible type K copper or Municipex polyethylene;
- The diameter of the pipe (minimum ¾ inch) will be confirmed when the permit is issued;
- The owner is required to have the work inspected by the Public Works Department after installation of the pipe and before finishing work (backfilling); The inspection request can be made at 450-226-3232, ext. 144, at least 48 hours in advance.

If, during the work, the Municipality notices the presence of rock, the connection costs will be increased by the amounts incurred by the Municipality to remove this rock (blasting, etc.).

Under article 7 of by-law 461, a device intended to reduce the risk of malfunction of a drinking water supply system (pressure reduction valve) must be installed at the water inlet of the building served by an aqueduct network.

REQUIRED DOCUMENTS

**The required documents may vary depending on the type of project.
Additional documents or information may be required when analyzing the application.**

- A project layout plan** identifying the projected position of the waterman (main water inlet valve);
- An engineer report** detailing the estimate and the probable water discharges for uses other than residential.

PERMIT FEES (the permit is valid for one (1) year starting on the approval date)

Connection to the Municipal aqueduct	\$2,200
Connection to the Municipal water supply	\$200

IMPORTANT

Please note that an incomplete application may delay the issuance of the permit. The inspector will only process the application when it is complete, and all required documentation has been provided. The inspector on file reserves the right to request any other documents, quotes, reports, or plans needed in order to ensure compliance.

PROCESSING TIME

You must allow a maximum of thirty (30) days after the date of your complete application to receive the permit.

APPLICANT'S SIGNATURE

The undersigned states that the previous information is accurate, complete and undertakes to file all documents required for the analysis of this application. The undersigned also states that he or she is aware of the applicable and current municipal procedures and regulations.

Finally, the undersigned understands that this form does not constitute at any time a permit or certificate of authorization to carry out work.

Applicant's signature	Date (YYYY/MM/DD)
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