

Municipality of Morin-Heights

PROVINCE OF QUEBEC ARGENTEUIL COUNTY MRC DES PAYS D'EN-HAUT

MINUTES

In case of discrepancy, the French version prevails over the English translation.

Minutes of the regular meeting of the Municipal council of Morin-Heights, held at the Council Room, 567, Village, on Wednesday, March 13th, 2019 at which were present:

Councillor Jean Dutil
Councillor Peter MacLaurin
Councillor Jean-Pierre Dorais

forming quorum under the chairmanship of Mayor Timothy Watchorn.

Councillors Leigh MacLeod, Louise Cossette and Claude P. Lemire are absent.

The Director general, Mr. Hugo Lépine is present.

At 7:30 p.m., the Mayor states quorum, and Council deliberates on the following dossiers.

58.03.19 ADOPTION OF THE AGENDA

It is proposed by Councillor Jean-Pierre Dorais
And unanimously resolved by all councillors:

That Council adopt the agenda as presented by Director general.

AGENDA

- 1 OPENING OF THE MEETING AND WORD OF WELCOME
- 2 ADOPTION OF THE AGENDA
- 3 **ADMINISTRATION AND REGISTRY**
- 3 **APPROVAL OF THE MINUTES**
- 3 1 Minutes of the regular meeting of February 13th, 2019
- 3 2 Minutes of the Planning advisory committee meeting of February 12th, 2019
- 4 **MAYOR'S REPORT**
- 5 **DIRECTOR GENERAL'S MONTHLY REPORT**
- 6 **FINANCES AND ADMINISTRATION**
- 6 1 Expense statements
- 6 2 Statement of financial activities
- 6 3 Human resources
- 6 3 1 Policy regarding travel and representation costs and certain donations and gifts
- 6 4 Resolutions and by-laws
- 6 4 1 Repeal of the Policy regarding the use of the Municipality of Morin-Heights' crest
- 6 4 2 Adjudication of the issuance of banknotes
- 6 4 3 Sequence and short term resolution regarding a loan by banknotes in the amount of \$ 588,000 which will be done on March 20th, 2019
- 6 4 4 Authorization of signature for Accès-D Affaires account
- 6 4 5 **Director general's probation**
- 6 4 6 Adoption of By-law (567-2019) regarding the Environment planning committee
- 6 4 7 Notice of motion and presentation of draft by-law (571-2019) regarding contractual management
- 6 4 8 Presentation of the results of the registrations procedure of those able to vote regarding By-law (566) – feasibility study – Lac-Peter dam
- 7 **PUBLIC SAFETY AND FIRE**
- 7 1 Director's monthly report
- 7 2 Sûreté du Québec police department's activity report

Municipality of Morin-Heights

7	3	Human resources
7	4	Resolutions and by-laws
7	4	1 Renewal of the service agreement for victims of disaster with Société canadienne de la Croix-Rouge – Quebec division
7	4	2 Adoption of By-law (568-2019) which modifies by-law (503-2013) regarding animal control in order to prohibit the artificial feeding of white-tail deer
7	4	3 Suspension of resolution 12-01-18 regarding the adoption of the By-law (SQ-05-2017) regarding cleanliness, safety, peace and order in public areas, sidewalks and parks within the municipality of Morin-Heights
8		PUBLIC WORKS
8	1	Director's monthly report
8	2	Public works
8	2	1 Authorization to proceed with a call for tenders by invitation for various paving work for 2019
8	2	2 Authorization to proceed with a call for tenders by invitation for rental tariffs of equipment and machinery
8	3	PARKS AND BUILDINGS
8	3	1 Request for the issuance of an authorization certificate to the Quebec minister of the environment regarding the work to extend the Chalet Bellevue parking area
8	4	Report regarding the treatment of petitions and requests
8	5	Human resources
8	5	1 Granting of permanent status to a mechanic
8	6	Resolutions and by-laws
8	6	1 Roads authorization from the Quebec ministry of transports
8	6	2 Notice of motion and presentation of draft by-law (569-2019) regarding snow removal
8	6	3 Authorization and presentation of a financing request to the PRIMEAU program for the repairs to part of Watchorn road
8	6	4 Motion to congratulate the Public works department for the quality of this winter's snow removal
9		URBANISM AND ENVIRONMENT
9	1	Director's monthly report
9	2	Report regarding permits and certificates
9	3	Human resources
9	3	1 Resignation from the Planning advisory committee
9	3	2 Nomination of the Planning advisory committee members
9	4	Resolutions
9	4	1 Minor exemption – 545, chemin de Blue Hills
9	4	2 Minor exemption – 142, rue Beaulieu
9	4	3 Minor exemption – 88, chemin Log Village
9	4	4 Notice of motion - By-law (570-2019) modifying by-law (416) regarding zoning in order to determine the terms of implementation and construction of docks on certain waterways
9	4	5 Toponymy – rue du Panorama
10		RECREATION, CULTURE AND COMMUNITY LIFE
10	1	Director's monthly report
10	2	Recreation
10	3	Culture
10	4	Outdoor network
10	4	1 Municipalities fund for biodiversity to the Fondation de la faune du Québec
10	5	Events
10	6	Human resources
10	6	1 Outdoor network coordinator probation
10	7	Resolutions and by-laws
10	7	1 Authorization of the presentation of a financing request within the RECIM program for the moving and repairs to the municipal skating rink
11		MONTHLY CORRESPONDENCE
12		COUNCILLORS' DECLARATION
13		QUESTION PERIOD
		END OF THE MEETING

59.03.19 MINUTES OF THE REGULAR MEETING OF FEBRUARY 13TH, 2019

The minutes of the regular meeting of February 13th, 2019 were given to Council members, by means of the electronic assembly file folder.

It is proposed by Councillor Peter MacLaurin
And unanimously resolved by all councillors:

That Council adopt the minutes of the regular meeting of February 13th, 2019;

Municipality of Morin-Heights

60.03.19 MINUTES OF CORRECTION OF PLANNING ADVISORY COMMITTEE MEETING OF FEBRUARY 12TH, 2019

The Director general presents the minutes of the latest town planning advisory committee meeting of February 12th, 2019;

It is proposed by Councillor Jean Dutil
And unanimously resolved by all councillors:

THAT Council ratify the minutes of the latest town planning advisory committee meeting of February 12th, 2019 and make the pertinent recommendations;

61.03.19 MAYOR'S REPORT

The Mayor presents his report regarding various dossiers verbally;

62.03.19 DIRECTOR GENERAL'S MONTHLY REPORT

The Director general presents his monthly follow-up report as well as the report regarding the use of delegated power as per By-law (538) pertaining to expense and delegation authorizations;

63.03.19 EXPENSE STATEMENT

The list of accounts payable and accounts paid during the month of February 2019 was given to Council members by means of the electronic assembly as well as the list of authorized expenses as per By-law (538) pertaining to regulations regarding budgetary control and the delegation of expenses.

Councillor Jean Dutil studied the dossiers.

It is proposed by Councillor Jean Dutil
And unanimously resolved by all councillors:

That Council approve the accounts as detailed on the lists presented.

Expense statements from February 1st to 28th, 2019	
Accounts to be paid	\$ 742,603.29
Accounts paid in advance	\$ 365,753.88
Total purchases	\$ 1 108,357.17
Direct bank payments	\$ 25,115.94
Sub-total – purchases and direct payments	\$ 1 133,476.11
Net salaries	\$ 159,620.38
GRAND TOTAL (to February 28th, 2019)	\$ 1 293,093.49

Mayor Timothy Watchorn has denounced his employment with the company 9129-6558 Québec Inc. – known as David Riddell Excavation / Transport, has refrained from voting, left the premises during deliberations and has not taken part in the discussions regarding the dossier pertaining to the company.

The Mayor and the Director general are authorized to make the payments;

Municipality of Morin-Heights

64.03.19 STATEMENT OF FINANCIAL ACTIVITIES

The Director general presents Council who acknowledges receipt of the statement of financial activities to February 28th, 2019.

65.03.19 POLICY REGARDING TRAVEL AND REPRESENTATION COSTS AND CERTAIN DONATIONS AND GIFTS

WHEREAS THAT the present policy pertaining to travel and representation was adopted in 2015 ;

WHEREAS THAT the policy regarding donations and gifts was also adopted in 2015;

TAKING INTO ACCOUNT the recent legislative changes pertaining to public management;

CONSIDERING the Municipality's 2018-2023 action plan;

CONSIDERING THAT Council would like to enhance the Municipality's standards with regards to the management of funds;

CONSIDERING THAT transparency forms part of the Municipality's values;

It is proposed by Councillor Jean-Pierre Dorais

IT IS RESOLVED:

THAT the preamble forms an integral part hereof;

TO ADOPT a new policy regarding the policy regarding travel and representations and certain donations and gifts;

TO SET to April 1st, 2019, the entering into effect of said policy;

66.03.19 REPEAL OF THE POLICY REGARDING THE USE OF THE MUNICIPALITY OF MORIN-HEIGHTS' CREST

CONSIDERING THAT the policy for the use of the Municipality of Morin-Heights' crest was adopted in 2002;

CONSIDERING THAT, in fact, this policy is obsolete and must be adapted to reality;

It is proposed by Councillor Peter MacLaurin

AND IT IS RESOLVED:

THAT the preamble forms an integral part hereof;

TO REPEAL the policy regarding the use of the Municipality of Morin-Heights' crest;

Municipality of Morin-Heights

67.03.19 ADJUDICATION OF THE ISSUANCE OF BANKNOTES

Whereas, for this purpose, the Municipality of Morin-Heights has requested, by way of the 'Service d'adjudication et de publication des résultats de titres d'emprunts émis aux fins du Financement municipal' electronic system, offers for the sale of the issuance of bonds dated March 20th, 2019 in the amount of \$ 588 000 ;

Whereas that pursuant to a public request for tenders for the sale of the bonds listed below, the minister of Finance has received three offers in conformity, as per Article 555 of the Cities and Towns Act (RLRQ, chapter C-19) or Article 1066 of the Quebec municipal Code (RLRQ, chapter C-27.0) and the resolution adopted as per this article;

1. Caisse Desjardins de la Vallée des Pays-d'en-Haut		
54 000 \$	3,02000 %	2020
55 800 \$	3,02000 %	2021
57 700 \$	3,02000 %	2022
59 700 \$	3,02000 %	2023
360 800 \$	3,02000 %	2024
Price :	True cost :	
100,00000	3,02000 %	

2. Banque Royale du Canada		
54 000 \$	3,05000 %	2020
55 800 \$	3,05000 %	2021
57 700 \$	3,05000 %	2022
59 700 \$	3,05000 %	2023
360 800 \$	3,05000 %	2024
Price :	True cost :	
100,00000	3,05000 %	

3. Financière Banque Nationale Inc.		
54 000 \$	2,40000 %	2020
55 800 \$	2,45000 %	2021
57 700 \$	2,55000 %	2022
59 700 \$	2,70000 %	2023
360 800 \$	2,75000 %	2024
Price :	True cost :	
98,67700	3,05933 %	

Whereas the results of the calculation of true costs indicate that the offer presented by the the CAISSE DESJARDINS DE LA VALLEE DES PAYS-D'EN-HAUT is the most beneficial;

It is proposed by Councillor Jean Dutil
And unanimously resolved :

That the preamble of the present resolution forms an integral part as if it were reproduced in its entirety.

That the Municipality of Morin-Heights accept the offer presented by CAISSE DESJARDINS DE LA VALLÉE DES PAYS-D'EN-HAUT for its loan by banknotes dated March 20th, 2019 in the amount of \$ 588,000 as per borrowing by-laws number 435, 444 and 554-2018. These banknotes are issued at the price of 100,00000 for each \$ 100.00, nominal value of banknotes, due in **five (5) year** series ;

THAT the banknotes, capital and interests, be payable and issued to the registered holder by cheque or by preauthorized bank withdrawal;

Municipality of Morin-Heights

**68.03.19 SEQUENCE AND SHORT TERM RESOLUTION
REGARDING A LOAN BY BANKNOTES IN THE AMOUNT
OF \$ 588,000 WHICH WILL BE DONE ON MARCH 20TH,
2019**

WHEREAS, in accordance to the following by-laws and for the amounts indicated regarding each one, the Municipality of Morin-Heights would like to issue a series of bonds, specifically for a bond with due dates, for a total amount of \$ 588,000 which will be done on March 20th, 2019, divided as follows:

Borrowing by-laws #	For an amount of \$
435	\$ 82,400
444	\$ 90,600
554-2018	\$ 415,000

WHEREAS, consequently, there is a need to modify the borrowing by-laws;

WHEREAS THAT, in accordance to the 1st paragraph of Article 2 of the Act respecting municipal debts and loans (RLRQ, chapter D-7) for the purpose of this loan and for borrowing by-law number 554-2018, the Municipality of Morin-Heights would like to issue for a shorter term than the the one originally set by these by-laws;

WHEREAS THAT on March 19th, 2019, the Municipality of Morin-Heights had a loan in the amount of \$ 173,000 on an original loan of \$ 816,000 regarding financing for borrowing by-laws number 435 and 444;

WHEREAS THAT, as of March 19th, 2019, this loan was not renewed;

WHEREAS THAT the loan by banknotes which will be done on March 20th, 2019 will include the amounts required for this refinancing;

WHEREAS THAT consequently and in accordance to the 2nd paragraph of above-mentioned Article 2, the due date for borrowing by-laws 435 and 444 must be extended;

It is proposed by Councillor Peter MacLaurin
And unanimously resolved:

THAT borrowing by-laws indicated in the 2nd paragraph of the preamble be financed by banknotes according to the following:

1. the banknotes will be dated March 20th, 2019;
2. the interests will be payable bi-annually, on March 20th and September 20th of each year;
3. the banknotes will be signed by the Mayor and the secretary-treasurer;
4. the banknotes, pertaining to capital, will be reimbursed as follows:

Municipality of Morin-Heights

2020.	\$ 54 000	
2021.	\$ 55 800	
2022.	\$ 57 700	
2023.	\$ 59 700	
2024.	\$ 61 800	(to be paid in 2024)
2024.	\$ 299 000	(to be renewed)

THAT, with regards to the annual capital amortizations stipulated for the years 2025 and following, the term specified in borrowing by-law number 554-2018 be shorter than originally set, for a term of **five (5) years** (as of March 20th, 2019) instead of the term prescribed for said amortizations, each subsequent issuance will be for the balance of the loan or part of the balance due;

THAT, taking into account the loan by banknotes of March 20th, 2019, the original term of borrowing by-laws 435 and 444 are extended by 1 day.

69.03.19 AUTHORIZATION OF SIGNATURE FOR ACCÈS-D AFFAIRES

WHEREAS THAT the Municipality joined Accès-D Affaires and the Mr. Yves Desmarais was named as principal administrator;

TAKING TO ACCOUNT of Mr. Desmarais' recent retirement and the need to change principal administrators;

WHEREAS the Director general's recommendation to name the Director of Finances and Administration as the Municipality's principle administrator of Accès-D Affaires;

It is proposed by Councillor Jean-Pierre Dorais

THAT the preamble form an integral part hereof;

TO NAME Mr. Michel Grenier, Director of Finances and Administration, as principle administrator replacing Mr. Yves Desmarais, to use the Accès-D Affaires services and that he be invested in all the powers for this purpose;

70.03.19 DIRECTOR GENERAL'S PROBATION

CONSIDERING the hiring of Mr. Hugo Lépine as director general and secretary-treasurer on July 25th, 2018 and his entering into position on September 7th;

WHEREAS THAT the contract signed by Mr. Lépine stipulates that stipulates that the six (6) month probation period after his taking the position, ends on March 6th, 2019;

WHEREAS the Council members have proceeded with the director general's evaluation at the caucus;

CONSIDERING the results of this evaluation;

IT IS UNANIMOUSLY RESOLVED:

THAT the preamble forms an integral part hereof;

Municipality of Morin-Heights

TO LIFT Mr. Hugo Lépine's probation for all intents and purposes;

71.03.19 ADOPTION OF BY-LAW (567-2019) REGARDING THE ENVIRONMENT PLANNING COMMITTEE

The Director general gives a summary of the by-law and informs Council about the adoption procedure.

It is proposed by Councillor Jean-Pierre Dorais
And unanimously resolved by all councillors:

THAT Council adopt By-law (567-2019) regarding the Environment planning committee as follows:

By-law 567-2019 Regarding the Environment planning committee

Considering the Municipality is governed by the Municipal Code of Québec;

Considering the Municipality's 2018-2023 Action Plan;

Considering a notice of motion was previously given at the Council meeting held on February 13th, 2019;

Considering that the draft agreement was given and presented at the Council meeting held on February 13th, 2019;

Considering a copy of the present by-law was given to Council members at least two (2) legal days before the adoption of the by-law, that all Council members in attendance declare having read the draft by-law and that they renounce to its reading forthwith;

Considering this draft agreement was available for consultation at the Town Hall two (2) legal days before the present meeting, in accordance to Article 445 of the MCQ ;

Considering that copies of the present by-law were made available to the public, for consultation, before the meeting;

CONSEQUENTLY, the municipal council decrees the following:

CHAPTER 1 : INTERPRETATIVE AND DECLARATORY PROVISIONS

1. **Preamble** - The preamble forms an integral part of the present by-law.
2. **Goal** – The goal of this by-law is to create a judicial outline for the setting up of an environment advisory committee and an ecological transition.
3. **Objective** – The objective of the by-law is to promote the emergence of ideas, recommendations and initiatives pertaining to the environment.

The committee is accountable to the municipal council who, in the final analysis, decides on the follow-up of the committee's work.

CHAPTER 2 : DEFINITIONS

4. **Interpretation** – The following definitions apply in order to interpret the present by-law :

Municipality of Morin-Heights

Committee : Environment advisory committee;

Council : Municipality's municipal council;

Designated municipal official : An employee from the Urbanism and Environment committee;

Municipality : Municipality of Morin Heights.

CHAPTER 3 : ALLOCATIONS

5. ***Mandate and functions*** - The committee processes all questions pertaining to the environment, the protection and development of natural environment, sustainable development, adaptation to climate change and ecological transition.

Moreover, the Committee may, at Council's request, provide it with general recommendations pertaining to any matter regarding the environment or ecological transition.

CHAPTER 4 : FORMING OF THE COMMITTEE

6. ***Forming*** - The Committee is formed of four to seven members who reside on the Municipality's territory, including one municipal councillor and a minimum of three citizens.

CHAPTER 5 : NOMINATION AND DURATION OF THE MANDATE

7. ***Method of nomination*** – Council names the members of the committee, by resolution.

8. ***Duration of the mandate*** – The duration of the mandate of the committee members is two years. In order to respect the principle of alternation, the mandate of three of the seven members may be one year.

9. ***Renewal*** – The mandate of a committee member may be renewed or revoked.

10. ***Method of renewal*** – This renewal or revocation is made by Council's resolution.

11. ***Revocation*** – Council may revoke a committee member's mandate if, without valuable motive, one does not take part in three consecutive meetings of the committee.

12. ***President of the committee*** - The president of the Committee is duly elected by Council's resolution.

The president of the committee exercises this function during his entire mandate.

In the absence of the president, the committee members name a president for the meeting amongst the members in attendance.

13. ***Secretary of the committee*** – The secretary of the committee is the designated municipal employee.

14. ***Resource person*** – Council may name a resource-person to the committee to give him the necessary information to undertake the activities. This resource-person is not subject to the committee president or any other member's authority.

The expense must be previously authorized by Council.

Municipality of Morin-Heights

CHAPTER 6 : HOLDING OF THE MEETINGS

15. ***Delay in holding a meeting*** - The Committee must hold a meeting by the latest, on the tenth day following a request received from Council, the Director general, the Director of the Urbanism and Environment committee to the President or committee secretary.

This request must indicate the subject of this meeting.

Should the holding of this meeting be impossible within this timeframe, the President or committee secretary must take the appropriate measures in order for the meeting to be held as soon as possible.

16. ***Frequency of the meetings*** - The committee must hold a meeting at the request of the President of the committee or of two of its members. The committee must hold at least five meeting per year.

17. ***Notice of convening*** – Each notice of convening for the holding of a meeting must be forwarded to all members at least two days before the scheduled date on which the meeting will be held.

This notice of convening must be forwarded in writing and be accompanied by the proposed agenda. This can be sent by mail, be delivered, by fax or email.

In the case of an emergency, a meeting can be convened by telephone and the delay between the notice of convening and the holding of the meeting must be of at least 12 hours.

18. ***Location of the meetings*** – The committee's meetings will be held at the Town Hall. When required because of circumstances, a committee member's participation in a meeting can be done by telephone conference call.

19. ***Quorum*** - Quorum for the holding of a committee meeting is 50 % plus one member. Decisions are taken by the majority of voices of the members in attendance.

20. ***Closed-doors*** – The committee meetings are held behind closed doors.

However, during a meeting, the committee may hear anyone by invitation in order to obtain information regarding a matter which should be discussed by the committee.

CHAPTER 7 : REPORTS AND MINUTES

21. ***Council's reports*** – The committee's studies, recommendations and opinions are submitted to Council as a written report. The minutes of the committee meetings may include written reports.

CHAPTER 8 : INTERNAL MANAGEMENT REGULATIONS

22. ***Internal management*** - The committee may establish its internal management regulations.

These regulations enter into effect when approved by Council's resolution.

Municipality of Morin-Heights

CHAPTER 9 : CONFLICTS OF INTEREST

23. ***Dealing with conflicts of interest*** – A council member cannot vote, participate in, or voice an opinion on discussions regarding a matter which must be dealt with by the committee if they are or are susceptible of having a direct or indirect interest in this matter.

Should a member of the committee have such an interest, he must immediately inform the other committee members and mention must be made in the minutes of the meeting.

CHAPTER 10 : INFORMATION CONFIDENTIALITY

24. ***Information confidentiality*** - Information which is given to members of the committee either verbally or in writing within the execution of their duties or to any other person taking part in a meeting of the committee can only be communicated to Council by the forwarding of the committee's reports or minutes or during the meetings held with Council during caucus.

A member cannot divulge the nature of discussions or recommendations made within the committee.

As per the *Act respecting access to documents held by public bodies and the protection of personal information* (L.R.Q., chap. A-2), all information given to the committee with regards to the requested information submitted or revealed during the committee's meetings are confidential.

CHAPTER 11 : DISMISSAL

25. ***Dismissal*** – Council may dismiss any committee member having contravened to the chapter entitled « Conflicts of interest » and « Information confidentiality ».

CHAPTER 12 : BUDGET

26. ***Operating budget*** – Council may, in such a way and at the moment deemed appropriate, establish a budget for the committee's operations. The committee cannot make expenses without having previously obtained Council's authorization.

The reimbursement of the expenses is made upon presentation of the proof of purchase.

CHAPTER 13 : ENTERING INTO EFFECT

27. ***Entering into effect*** - The present by-law enters into effect as per the Law.

Timothy Watchorn
Mayor

Hugo Lépine
Director general / Secretary-treasurer

A.M. 04.03.19 NOTICE OF MOTION AND PRESENTATION OF DRAFT BY-LAW (571-2019) REGARDING CONTRACTUAL MANAGEMENT

Notice of motion is given by councillor Jean Dutil that By-law (571-2019) regarding contractual management will be presented at a future council meeting.

Municipality of Morin-Heights

Draft by-law (571-2019) regarding contractual management is presented to Council forthwith;

72.03.19 PRESENTATION OF THE RESULTS OF THE REGISTRATIONS PROCEDURE OF THOSE ABLE TO VOTE REGARDING BY-LAW (566) – FEASIBILITY STUDY – LAC-PETER DAM

The Director general presents Council who acknowledge receipt of the secretary-treasurer's certificate regarding the registry established on February 14th, 2019 as per by-law 566-2018 regarding the feasibility study for the Lac-Peter dam;

The by-law having been reputed approved by those able to vote, the Director general informs Council that a request for approval was sent to the Minister of municipal affairs on February 15th, 2019;

73.03.19 MONTHLY REPORT FROM THE DIRECTOR

The Director general presents council, who acknowledge receipt of, the monthly report for the month of February from the Director, Fire department, the list of authorized expenses for the month as per By-law (538) pertaining to regulations regarding budgetary control and the delegation of expenses;

74.03.19 SQ POLICE DEPARTMENT'S ACTIVITY REPORT

The Police department's monthly report is presented to Council;

75.03.19 RENEWAL OF THE SERVICE AGREEMENT FOR VICTIMS OF DISASTER WITH SOCIÉTÉ CANADIENNE DE LA CROIX-ROUGE – QUEBEC DIVISION

CONSIDERING THAT the Quebec civil protection Law stipulates the requirements for municipalities with regards to the safety of individuals and assets when faced with disasters, notably, Articles 52.1 of said Law;

CONSIDERING the Municipality's emergency measures plan which stipulates certain assistant and support benefits for citizens in case of disasters;

WHEREAS THAT the Municipality signed an agreement with the Société canadienne de la Croix-Rouge – Quebec division on June 8th, 2016, which will end on June 15th, 2019;

WHEREAS there is a need to proceed with the renewal of this agreement, financed by the base of the Municipality's population;

CONSIDERING the draft agreement submitted to council members which stipulates the terms of payment of the benefits of various services to disaster victims in case of emergency, at the cost of 0.17 cents per capita, for the entire services;

CONSIDERING THAT the Municipality would like to support the Société canadienne de la Croix-Rouge – Quebec division, in its fundraising activities as stipulated in the draft agreement;

Municipality of Morin-Heights

CONSIDERING the director general and coordinator of emergency measures' positive recommendations;

CONSIDERING the availability of budgetary credits in the 2019 budget;

Upon the proposal of Councillor Peter MacLaurin

IT IS RESOLVED:

THAT the preamble form an integral part hereof;

TO APPROVE the draft agreement for services to disaster victims with the Société canadienne de la Croix Rouge – Quebec division for a period of three years, as per the financial terms of payment;

TO AUTHORIZE the mayor and director general and they are presently authorized to sign said agreement, for and in the Municipality's name;

76.03.19 ADOPTION OF BY-LAW (568-2019) WHICH MODIFIES BY-LAW (503-2013) REGARDING ANIMAL CONTROL IN ORDER TO PROHIBIT THE ARTIFICIAL FEEDING OF WHITE-TAIL DEER

The Director general gives a summary of the by-law and informs Council about the adoption procedure.

It is proposed by Councillor Peter MacLaurin
And unanimously resolved by all councillors:

THAT Council adopt By-law (568-2019) which modifies by-law (503-2013) regarding animal control in order to prohibit the artificial feeding of white-tail deer as follows:

**By-law 568-2019
Which modifies by-law (503-2013) regarding animal control in order to prohibit the artificial feeding of white-tail deer**

WHEREAS THAT the municipal council may, as per Articles 6, 62 and 63 of the Municipal powers Act, L.R.Q. c. C-47.1, regulate animals throughout the territory of the municipality of Morin-Heights;

WHEREAS THAT Council would like to prohibit feeding of white-tail deer and deems it a question of public health and safety;

CONSIDERING the high number of automobile accidents implicating white-tail deer;

CONSIDERING paragraph 7 of Article 4 and Article 85 of the Municipal powers Act;

CONSIDERING THAT this by-law does contradict with the provincial regulation in this matter nor to any requirement of the Minister of Forests, Wildlife and Parks;

WHEREAS a notice of motion was given at the regular meeting of February 13th, 2019 and that a draft by-law was presented;

CONSEQUENTLY, the municipal council decrees the following:

Municipality of Morin-Heights

CHAPTER 1 : INTRODUCTORY PROVISIONS

1. **Goal** – The goal of the present by-law is to prohibit the artificial feeding of white-tail deer throughout the territory of the Municipality;
2. **Objective** – The provisions of the by-law must be interpreted for reasons of improving the safety of automobiles on the Municipality's roads, to diminish incidents implicating white-tail deer and to deter them from approaching urbanized areas;

CHAPTER 2 : AMENDING PROVISIONS

3. **Modification** – By-law (503-2013) regarding animal control is modified with the addition of article 7.2, the following provision:

« 7.3 It is considered a nuisance and is prohibited to keep, artificially feed or attract any number of white-tail deer on waterways or on private or public land by distributing or leaving out food or leftover food.

The presence of a feeder presumes the property owner's intention of artificially feeding white-tail deer. »

4. **Chapters and article numbers** – The word « article » is replaced by the word « chapter » throughout the by-law.

The articles are renumbered without decimals as of article 1 and so on until the end of the by-law.

CHAPTER 3 : FINAL PROVISION

5. **Entering into effect** - The present by-law enters into effect as per the Law.

Timothy Watchorn
Mayor

Hugo Lépine
Director general / Secretary-treasurer

77.03.19 SUSPENSION OF RESOLUTION 12.01.18 REGARDING THE ADOPTION OF THE BY-LAW REGARDING CLEANLINESS, SAFETY, PEACE AND ORDER IN PUBLIC AREAS, SIDEWALKS AND PARKS WITHIN THE MUNICIPALITY OF MORIN-HEIGHTS

WHEREAS By-law SQ-05-2012 regarding cleanliness, safety, peace and order in public areas, sidewalks and parks within the municipality of Morin-Heights is still in effect;

WHEREAS By-law SQ-05-2017 was adopted in January 2018 in order to, eventually, replace by-law SQ-05-2012;

WHEREAS THAT these decisions were part of the regional steps aimed at the standardization of by-laws applicable by the Sûreté du Québec's police department throughout the MRC's entire territory;

CONSIDERING THAT as of now, this step has not yet been completed by the member municipalities;

Municipality of Morin-Heights

TAKING INTO ACCOUNT THAT two by-laws with the same subject are actually in effect and that this situation creates judicial confusion for the police officers, civil servants and courts which must apply these by-laws;

WHEREAS the only consistent by-laws in effect throughout the municipalities are the ones adopted in 2012;

CONSIDERING THAT the steps to standardize 2017 by-laws must eventually be renewed in 2019;

CONSIDERING Council intends to, in the interim, clarify the judicial situation and applicable by-law;

It is proposed by Councillor Jean-Pierre Dorais

IT IS RESOLVED:

THAT the preamble form an integral part hereof;

TO SUSPEND the applying of resolution 12-01-18 adopting by-law SQ-05-2017 until new regional standardization steps will have been completed;

78.03.19 MONTHLY REPORT FROM THE DIRECTOR, SERVICE DES TRAVAUX PUBLICS

The Director general presents Council, who acknowledge receipt of, the monthly report for the month of February, the list of requests as well as the list of expenses authorized during the month of February 2019 as per By-law (538) pertaining to regulations regarding budgetary control and the delegation of expenses.

79.03.19 AUTHORIZATION TO PROCEED WITH A CALL FOR TENDERS BY INVITATION FOR VARIOUS PAVING WORK FOR 2019

CONSIDERING Article 935 of the Quebec municipal Code regarding regulations for the awarding of contracts;

CONSIDERING By-law (559) regarding contractual management;

CONSIDERING THAT the Municipality must proceed with the maintenance of the roads network;

CONSIDERING THE 2019 budget;

Upon the proposal of Councillor Jean Dutil

IT IS RESOLVED:

THAT the preamble forms an integral part hereof;

TO AUTHORIZE the call of tender by invitation for various paving work in 2019;

TO DELEGATE the director general the mandate to select the businesses to be invited to bid in accordance to Article 935 (3.1) of the Municipal Code;

Municipality of Morin-Heights

80.03.19 AUTHORIZATION TO PROCEED WITH A CALL FOR TENDERS BY INVITATION FOR RENTAL TARIFFS OF EQUIPMENT AND MACHINERY

CONSIDERING Article 935 of the Quebec municipal Code regarding regulations for the awarding of contracts;

CONSIDERING By-law (559) regarding contractual management;

CONSIDERING THAT the Municipality must proceed with the maintenance of the roads network and various other public works;

CONSIDERING THE 2019 budget;

Upon the proposal of Councillor Peter MacLaurin

IT IS RESOLVED:

THAT the preamble forms an integral part hereof;

TO AUTHORIZE the call of tender by invitation for various equipment and machinery tariffs for 2019;

TO DELEGATE the director general the mandate to select the businesses to be invited to bid in accordance to Article 935 (3.1) of the Municipal Code;

81.03.19 REQUEST FOR THE ISSUANCE OF AN AUTHORIZATION CERTIFICATE TO THE QUEBEC MINISTER OF THE ENVIRONMENT REGARDING THE WORK TO EXTEND THE CHALET BELLEVUE PARKING AREA

Whereas a request for an authorization certificate to the MDDELCC must be made in order to extend the Chalet Bellevue parking area;

It is proposed by Councillor Jean-Pierre Dorais
And unanimously resolved by all councillors:

That the Municipality of Morin-Heights authorize «*Équipe Laurence*» to submit an authorization request to the ministère du Développement durable, de l'Environnement et de la Lutte contre les changements climatiques (MDDELCC) as per the dossier pertaining to the extension of the Chalet Bellevue parking area;

That the Municipality of Morin-Heights attest that the work does not contravene to a municipal by-law.

That the Municipality of Morin-Heights does not oppose to the issuance of an authorization from the ministère du Développement durable, de l'Environnement et de la Lutte contre les changements climatiques;

That the Municipality of Morin-Heights is aware of the operating and maintenance program for work regarding rainwater management;

That the Municipality of Morin-Heights agrees to follow the operating and maintenance program for work regarding the management of rainwater proposed by the engineering firm as detailed in the engineering report forwarded with the MDDELCC's request for authorization and the holding of an operating and maintenance register which will be forwarded to the MDDELCC;

Municipality of Morin-Heights

That the Municipality of Morin-Heights confirm the commitment to forward to the ministère du Développement durable, de l'Environnement et de la Lutte contre les changements climatiques, by the latest, sixty days (60) days after the work has ended, the work conformity attestation of plans and quotes and the authorization granted to the MDDELCC signed by an engineer;

That the Municipality of Morin-Heights agrees to pay for the costs of this request;

82.03.19 REPORT REGARDING PETITIONS AND REQUESTS

The Director general presents Council who acknowledge receipt, of summary report regarding petitions and requests to March 8th, 2019.

83.03.19 GRANTING OF PERMANENT STATUS TO A MECHANIC

WHEREAS Mr. Simon Turcot was hired as mechanic for the public works department on July 11th, 2018;

CONSIDERING the employee's probation period ended on February 28th of 2019;

CONSIDERING the evaluation done by the Director, public works and his positive recommendation;

It is proposed by Councillor Jean Dutil

AND UNANIMOUSLY RESOLVED:

THAT the preamble forms an integral part hereof;

TO CONFIRM the nomination and hiring of Mr. Simon Turcot, to end his probation and grant him every advantage stipulated in the collective agreement;

84.03.19 ROADS AUTHORIZATION FROM THE QUEBEC MINISTRY OF TRANSPORT

WHEREAS THAT the Municipality must undertake work on roads maintained by the Minister of transport;

WHEREAS THAT the Municipality must obtain permission from the Minister of transport in order to intervene on roads which are maintained by the Ministry;

WHEREAS THAT the Municipality is responsible for work they undertake and manage;

WHEREAS THAT the Municipality agrees to respect the clauses permitted as issued by the Ministry of transport;

WHEREAS THAT the Municipality agrees to return the road infrastructure to its original state;

Municipality of Morin-Heights

It is proposed by Councillor Jean Dtil

AND RESOLVED:

THAT the Municipality ask the Minister of transport to grant the permission to work on the roads during 2019 and that it is authorizes Mr. Alain Bérubé to sign the authorizations in order for the work, which estimated costs to return to its condition do not exceed \$ 10,000 since the Municipality agrees to respect the clauses permitted.

THAT the Municipality agrees to ask permission each time it is deemed necessary;

A.M. 05.03.19 NOTICE OF MOTION AND PRESENTATION OF DRAFT BY-LAW (569-2019) REGARDING SNOW REMOVAL

Notice of motion is given by Councillor Jean-Pierre Dorais that By-law (569-2019) regarding snow removal will be presented at a future council meeting.

Draft by-law (569-2019) regarding snow removal is presented to Council forthwith;

85.03.19 AUTHORIZATION AND PRESENTATION OF A FINANCING REQUEST TO THE PRIMEAU PROGRAM FOR THE REPAIRS TO PART OF WATCHORN ROAD

WHEREAS THAT the Municipality, in its 2019-2020-2021 triennial fixed assets program, prioritizes the project regarding the repairs to drinking water infrastructures and stormwater management on a section of Watchorn road within the village core;

WHEREAS THAT the completion of this project is very important for the revitalization of the village core;

WHEREAS the Municipality is aware of the PRIMEAU program guide and that it must respect the terms of this guide which pertains to it;

It is proposed by Councillor Peter MacLaurin

IT IS RESOLVED:

THAT the preamble forms an integral part hereof;

TO AUTHORIZE the presentation of a grant request to the Quebec government within the PRIMEAU program;

THAT the Municipality agrees to respect all of the terms in the Guide pertaining to this program which pertains to it;

THAT the Municipality agrees to pay its share of admissible costs and continued operation costs associated to its project to the PRIMEAU program;

THAT the Municipality confirms that it will pay all non-admissible and excess costs associated to this project to the PRIMEAU program.

Municipality of Morin-Heights

86.03.19 MOTION TO CONGRATULATE THE PUBLIC WORKS DEPARTMENT FOR THE QUALITY OF THIS WINTER'S SNOW REMOVAL

It is unanimously resolved:

Council adopts a motion to congratulate the Public works team for the continued quality of the work done, the availability, performance and efforts made during this particularly difficult 2018-2019 winter.

87.03.19 MONTHLY REPORT

The Director general presents Council, who acknowledge receipt of, the monthly report for February 2019 from the Director of the Urbanism, Environment and Land development as well as the list of authorized expenses as per By-law (538) pertaining to regulations regarding budgetary control and the delegation of expenses.

88.03.19 REPORT REGARDING PERMITS AND CERTIFICATES

The Director general presents Council who acknowledge receipt, of report regarding permits and certificates to March 1st, 2019.

89.03.19 RESIGNATION FROM THE PLANNING ADVISORY COMMITTEE

Considering Mr. Pierre Marcotte presented his resignation as member of the Planning advisory committee;

Considering Mr. Pierre Marcotte has been a member of the PAC since February 14th, 2018;

AND UNANIMOUSLY RESOLVED:

THAT Council accepts Mr. Marcotte's decision to resign and thanks him for the services rendered to the community.

90.03.19 NOMINATION OF THE PLANNING ADVISORY COMMITTEE MEMBERS

Considering that as per articles 146 and 147 of the Development and urbanism Act, members and municipal representatives must be named by resolution by municipal council;

Considering By-laws (460 and 463) regarding the Planning advisory committee;

Considering the mandates of all members must be renewed for a period of two years;

Considering these members have expressed their interest in pursuing their work within this committee;

Municipality of Morin-Heights

It is proposed by Councillor Peter MacLaurin
And unanimously resolved by all councillors:

That Council name Mrs. Nathalie Garneau and Marjorie Valiquette and Mr. Jacques Hébert and Patrice Germain as well as municipal councillors Jean Dutil, Claude P. Lemire and Jean-Pierre Dorais, members of the Planning advisory committee.

91.03.19 MINOR EXEMPTION – 545, CHEMIN DE BLUE HILLS

- The president of the assembly opens the consultation meeting regarding the minor derogation at 8:06 p.m.;
- The president of the assembly invites the Director general to read the proposal and explain the requested derogation;
- The president of the assembly invites anyone interested who were duly convened to this meeting by public notice dated February 13th, 2019 be heard in this dossier. The meeting ends at 8:09 pm.;

CONSIDERING a request for minor derogation to Zoning by-law 416 aimed at reducing the rear setback from the watercourse and the reduction of the depth of the shore in order to build an extension to the existing building for the property located at 545, chemin Blue Hills was submitted and presented;

CONSIDERING the urbanism regulation minor derogations by-law (459);

WHEREAS the Planning advisory committee studied the request and recommends Council's approval of the derogation request;

WHEREAS a public notice was given in conformity to the law;

It is proposed by Councillor Jean Dutil
And unanimously resolved by all councillors:

THAT Council approve the requested derogation, specifically to reduce the rear setback from a watercourse (20 meters) and the depth of the shore (15 meters) to distances varied from 7,39 to 8.52 meters for the proposed extension and to allow the encroachment within the shore (15 meters) for the addition of stairs to the rear deck and the reconstruction of a front porch, under the following conditions:

- That all construction and structures have the same dimensions as those shown on the implementation certificate once the work will have been completed;
- That the level of the ground adjacent to the rebuilt building remain as it was before the work and that no additional backfill be added within the shoreline;

For the building identified as 545, chemin Blue Hills, lot 3 737 433, as indicated on the draft implementation certificate prepared by surveyor Nathalie Garneau, minute 2408.

Municipality of Morin-Heights

92.03.19 MINOR EXEMPTION – 142, RUE BEAULIEU

- The president of the assembly opens the consultation meeting regarding the minor derogation at 8:10 p.m.;
- The president of the assembly invites the Director general to read the proposal and explain the requested derogation;
- The president of the assembly invites anyone interested who were duly convened to this meeting by public notice dated February 13th, 2019 be heard in this dossier. The meeting ends at 8:11 pm.;

CONSIDERING a request for minor derogation to Zoning by-law 416 aimed at reducing the side setback (2 meters instead of 4,5 meters) for the construction of a carport attached to the main building of the property located at 142, rue Beaulieu was submitted and presented;

CONSIDERING the urbanism regulation minor derogations by-law (459);

WHEREAS the Planning advisory committee studied the request and recommends Council's approval of the derogation request;

WHEREAS a public notice was given in conformity to the law;

It is proposed by Councillor Jean-Pierre Dorais
And unanimously resolved by all councillors:

THAT Council approve the requested derogation, specifically to reduce the side setback for the construction of an attached carport, from 4,5 meters to 2 meters for the building identified as 142, rue Beaulieu, lot 3 736 242, as indicated on the draft implementation plan prepared by surveyor Philippe Bélanger, minute 3022.

93.03.19 MINOR EXEMPTION – 88, CHEMIN LOG VILLAGE

- The president of the assembly opens the consultation meeting regarding the minor derogation at 8:12 p.m.;
- The president of the assembly invites the Director general to read the proposal and explain the requested derogation;
- The president of the assembly invites anyone interested who were duly convened to this meeting by public notice dated February 13th, 2019 be heard in this dossier. The meeting ends at 8:14 pm.;

CONSIDERING a request for minor derogation to Subdivision by-law 417 aimed at reducing the width of a lot is deemed necessary pursuant to the increase in the surface area and dimensions of the adjacent lot of the property located at 88, chemin Log Village was submitted and presented;

CONSIDERING the urbanism regulation minor derogations by-law (459);

WHEREAS the Planning advisory committee studied the request and recommends Council's approval of the derogation request;

Municipality of Morin-Heights

WHEREAS a public notice was given in conformity to the law;

It is proposed by Councillor Jean Dutil
And unanimously resolved by all councillors:

THAT Council approve the requested derogation, specifically to reduce the minimal width from 80 meters to 50 meters for projected lot no. 2 (88, chemin Log Village), lot 3 206 257, as indicated on the projected plan prepared by surveyor Roch Labelle, minute 13 742.

A.M. 06.03.19 NOTICE OF MOTION – BY-LAW (570-2019) MODIFYING BY-LAW (416) REGARDING ZONING IN ORDER TO DETERMINE THE TERMS OF IMPLEMENTATION AND CONSTRUCTION OF DOCKS ON CERTAIN WATERWAYS

Notice of motion is given by Councillor Jean-Pierre Dorais that By-law (570-2019) modifying by-law (416) regarding zoning in order to determine the terms of implementation and construction of docks on certain waterways will be presented at a future council meeting.

Draft by-law (570-2019) modifying by-law (416) regarding zoning in order to determine the terms in implementation and construction of docks on certain waterways will be presented to Council forthwith;

94.03.19 TOPONYMY – RUE DU PANORAMA

Considering the developer's request regarding the naming of a new road within the Blue Hills area which will serve a subdivision named Blue Ridge was presented;

Considering there is no theme within this area;

Considering the proposed name is inspired by the topography of the subdivision for which certain lots offer an overhang view of mountainous landscape;

It is proposed by Councillor Jean-Pierre Dorais
And it is resolved:

That the toponym «rue du Panorama » be approved and submitted to the Commission de toponymie du Québec for approval, as shown on the presented plan;

95.03.19 MONTHLY REPORT FROM THE DIRECTOR

The Director general presents Council, who acknowledge receipt of, the monthly report prepared by the Interim Director of the Recreation and culture department as well as the list of authorized expenses during the month of February 2019 as per By-law (538) pertaining to regulations regarding budgetary control and the delegation of expenses.

Municipality of Morin-Heights

**96.03.19 MUNICIPALITIES FUND FOR BIODIVERSITY TO THE
FONDATION DE LA FAUNE DU QUÉBEC**

It is proposed by Councillor Peter MacLaurin

And it is resolved:

That Council postpone this resolution to a future council meeting.

**97.03.19 MOTION TO CONGRATULATE THE ORGANIZERS OF THE 1ST
MORIN-HEIGHTS FEST'HIVER 2019**

It is proposed by Councillor Louise Cossette, that Council unanimously adopt a motion to congratulate the team of the Recreation and culture and community life department for the success of the holding of the first edition of the Morin-Heights' Fest'hiver.

98.03.19 OUTDOOR NETWORK COORDINATOR PROBATION

WHEREAS THAT Mr. Daniel Charbonneau was hired as outdoor network coordinator on September 12th, 2018;

CONSIDERING THAT the Policy regarding work conditions for management personnel stipulates that there is a six (6) month probation period;

WHEREAS the Interim director of the Recreation, culture and community life department has presented results regarding Mr. Charbonneau's evaluation;

CONSIDERING the positive recommendations received with regards to the lifting of the outdoor network's probation;

IT IS UNANIMOUSLY RESOLVED:

THAT the preamble form an integral part hereof;

TO LIFT Mr. Daniel Charbonneau's probation as outdoor network coordinator;

TO CONFIRM the terms of his hiring specified in resolution 271.09.18;

**99.03.19 AUTHORIZATION OF THE PRESENTATION OF A FINANCING
REQUEST WITHIN THE RECIM PROGRAM FOR THE MOVING
AND REPAIRS TO THE MUNICIPAL SKATING RINK**

WHEREAS THAT the Municipality's 2019-2020-2021 Triennial immobilization Program provides for the moving and reconstruction of the skating rink and its adjoining building;

WHEREAS the financing of this project provides for a contribution to the Quebec government for which the amount remains to be confirmed at the moment of the adoption hereof;

Municipality of Morin-Heights

WHEREAS the Quebec government's municipal infrastructure repairs and construction program (RECIM) could finance the municipal skating rink restructuring project;

It is proposed by Councillor Peter MacLaurin

IT IS RESOLVED:

THAT the preamble forms an integral part hereof;

TO AUTHORIZE THE presentation of a request for financial assistance to the Quebec government for the municipal skating rink restructuring project as per the recent plans and estimates prepared by the Municipality's engineers;

TO AUTHORIZE the Mayor and the Director general, who are hereby authorized, to sign for and in the Municipality's name, any document required for the follow-up;

100.03.19 MOTION TO CONGRATULATE THE CLUB DE SKI VIKING

It is unanimously resolved:

That Council adopt a motion to congratulate the Club de ski Viking team for the success of the 2019 Viking Loppet;

101.03.19 MOTION TO CONGRATULATE THE ROYAL CANADIAN LEGION

It is unanimously resolved:

That Council adopt a motion to congratulate the Royal Canadian Legion team for the success of the 70th ski competition;

QUESTION PERIOD

Council answers questions asked by the public.

102.03.19 END OF THE MEETING

It is proposed by Councillor Leigh MacLeod that the meeting end at 9:00 p.m.

I have approved each and every resolution in these minutes

Timothy Watchorn
Mayor

Hugo Lépine
Director general / Secretary-treasurer

Twenty-five people attended the meeting.